

**NEW SALEM/WENDELL SCHOOL COMMITTEE
LEAVE OF ABSENCE WITHOUT PAY POLICY**

Teachers may be granted a leave of absence for up to one (1) year provided the leave is recommended by the Superintendent and approved by the School Committee.

Application may be rejected for lack of timeliness if received after April 1st of the academic year preceding the term of the requested leave.

At the end of the leave, the teacher shall be restored to a position similar to his/her previous position or the same position with the same status, pay, length of service credit, and seniority as he/she had prior to the unpaid leave.

Reviewed and approved by New Salem/Wendell Policy Committee: 03/03/16

First Reading: 04/07/16

Second Reading, First Vote: 05/05/16

Final Vote: 06/02/16